

"Unapproved"

**ASHLAND SCHOOL BOARD REGULAR MEETING MINUTES
HEFFERNAN MEDIA CENTER, ASHLAND ELEMENTARY SCHOOL
September 6, 2016**

- MEMBERS PRESENT** Ms. Coleman, Dr. Davis, Mr. Dion, Ms. Liebert, Mr. Lyford
- MEMBERS ABSENT** None
- ADMINISTRATORS PRESENT** Ms. Moriarty, Ms. Temperino, Mr. DiCecca, Ms. Bartlett
- ADMINISTRATORS ABSENT** None
- OTHERS PRESENT** Neil Robertson, Robertson Transportation
Members of the Ashland School Staff
Members of the Public
- CALL TO ORDER** Mr. Dion called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited.
- PRESENTATION**
- A. Recognition
Jodi Lamoureux** Mrs. Moriarty spoke on behalf of the Board, recognizing Ms. Lamoureux with gratitude for her nine years of service as recording secretary to the Ashland School Board.
- B. Recognition
Neil Robertson
Robertson Transportation** Mr. Dion spoke on behalf of the Board, recognizing Mr. Robertson's eighteen years serving the students of the Ashland School District. Mr. Dion went on to say how much Mr. Robertson, for the past eighteen years, has cared about the safety of students and how the district will greatly miss him. Mr. Robertson received a standing ovation from the Board and all those in attendance.
- C. Recognition
Norm DeWolfe** Ms. Liebert recognized Norm DeWolfe for his contributions to the Ashland community as the School Board Moderator, Selectman and Budget Committee Member. Ms. Liebert also spoke personally about Mr. DeWolfe's role as a mentor and friend and how he would be missed by all who knew him. Ms. Liebert moved that the Board approve a donation from the Ashland School Board of \$100.00 to the NH Humane Society in Norm DeWolfe's memory. The motion was seconded by Dr. Davis. The vote was unanimously in favor.
- MINUTES**
- A. Regular Meeting,
August 2, 2016** Dr. Davis moved, Ms. Liebert seconded, to approve the minutes of the regular meeting of August 2, 2016, as printed and distributed. The vote was unanimously in favor.
- PRIVILEGE OF THE FLOOR #1** None
- COMMUNICATIONS**
- A. Nomination of Professional Staff** Mrs. Moriarty recommended the appointment of Kelsey Gadwah to the position of Intermediate Tier Teacher. Mr. Lyford moved, Dr. Davis seconded the motion to approve the appointment as recommended by the Superintendent. The vote was unanimously in favor.

COMMUNICATIONS-Cont'd

**B. Budget Development
Timeline for 2017-2018**

Ms. Temperino referred the Board to the timeline presented at the August 2, 2016 board meeting. Discussion ensued regarding setting dates with the following results:

November 9, 2016, 6:00-8:00pm Work Session
November 16, 2016, 6:00-8:00pm, if necessary
February 7, 2017 Deliberative Session at 6:00pm followed by regular school board meeting at 6:30pm

Mr. Lyford asked when budget books would be available for the Board. Ms. Temperino stated that they would be available by the end of October, prior to the November 1st Board meeting.

ADMINISTRATIVE REPORTS

**A. Enrollment/Principal's
Report**

Ms. Bartlett recognized the Leadership Team and their work for the past three years. They meet twice a month and then report back to each tier. She also recognized Jacqui McGettigan and Lester Brent as staff members of the month for all the work they did over the summer to get the school ready for the new school year.

Ms. Bartlett shared with the Board that enrollment is currently 162 which reflects an increase of 11 students since last year.

Many members of the staff present at the meeting spoke about their students being engaged and the various methods which they are implementing to make that happen. The focus for students is, "What are your hopes, dreams and goals for the school year."

Ms. Bartlett informed the Board that Thursday, September 8th is open house for one hour in the cafeteria. Representatives from the Parks and Recreation Department, Girl Scouts and Boy Scouts will be available as will a Police Officer and a trained staff member who will be fingerprinting all volunteers signed up to attend field trips this year.

**B. DOE 25 for the
2015-2016 School
Year.**

Ms. Temperino provided a summary report of the DOE 25 to the Board. This report was a condensed version of the actual report sent to the Department of Education. Ms. Temperino gave an explanation of each page for the Board. Mr. Lyford moved, Ms. Coleman seconded the motion to approve the DOE 25 for the 2015-2016 school year. The vote was unanimously in favor.

**C. Update on Roof
Damage**

Ms. Temperino gave an update on the repairs to the roof.

BUSINESS OF THE BOARD

Mr. Dion informed the Board regarding a letter he had received from New Hampshire School Board Association, asking board members to let him know if there are any resolutions that they would like to see at the New Hampshire School Board Association level.

BUSINESS OF THE BOARD-Cont'd

Mr. Lyford asked about finding out how Ashland student's progress after they go to Plymouth High School. Mrs. Moriarty shared that she and Ms. Bartlett are scheduled to meet with Bruce Parsons, Plymouth Regional High School Principal to discuss student transitions and progress.

BUSINESS OF THE SUPERINTENDENT**A. General Operating Expenses**

Dr. Davis moved, Ms. Liebert seconded, that the Board approve the payment of bills, as presented, including manifests #2005 (check #24835 in the amount of \$301.80), #2006 (checks #24844 through #24845 in the amount of \$1,735.67), and #2007 (checks #24846 through #24899 in the amount of \$211,081.80).

Ms. Temperino responded to requests for clarification by Mr. Lyford, and Ms. Coleman on some of the payments.

The vote on the motion was unanimously in favor.

POLICIES – Third and Final Reading**A. Policy #3546, Business Record Retention**

Ms. Liebert moved, Dr. Davis seconded, to approve a third and final reading of Policy #3546, Business Record Retention. The vote was unanimously in favor.

B. Policy #3675, Student Activities Fund Management

Mr. Lyford moved, Ms. Coleman seconded, to approve a third and final reading of Policy #3675, Student Activities Fund Management. The vote was unanimously in favor.

C. Policy #3680, Cash in School Buildings

Dr. Davis moved, Mr. Lyford seconded, to approve a third and final reading of Policy #3680, Cash in School Buildings. The vote was unanimously in favor.

POLICIES – Second Reading**A. Policy #1330, Community Use of School Facilities**

Ms. Coleman moved, Mr. Lyford seconded, to approve a second reading of Policy #1330, Community Use of School Facilities. The vote was unanimously in favor.

B. Policy #3670, Fixed Assets Management

Dr. Davis moved, Ms. Liebert seconded, to approve a second reading of Policy #3670, Fixed Assets Management. The vote was unanimously in favor.

C. Policy #5152, Wellness through Nutrition and Physical Activity

Ms. Coleman moved, Mr. Lyford seconded, to approve a second reading of Policy #5152, Wellness through Nutrition and Physical Activity. The vote was unanimously in favor.

D. Policy #5185, Video and Audio Recording in School Classrooms

Mr. Lyford moved, Dr. Davis seconded, to approve a second reading of Policy #5185, Video and Audio Recording in School Classrooms. The vote was unanimously in favor.

E. Policy #9110, Number of Board Members

Dr. Davis moved, Ms. Coleman seconded, to approve a second reading of Policy #9110, Number of Board Members. The vote was unanimously in favor.

POLICIES – Second Reading-Cont'd

- F. Policy #9100, Regulations and Policies of the Ashland School Board** Ms. Coleman moved, Mr. Lyford seconded, to approve a second reading of Policy #9100, Regulations and Policies of the Ashland School Board. The vote was unanimously in favor.

POLICIES – First Reading

- A. Policy #4153, Drug-Free Workplace** Mr. Lyford moved, Ms. Coleman seconded to approve a first reading of Policy #4153, Drug-Free Workplace. The vote was unanimously in favor.

- B. Policy #4160 Background Investigation And Criminal Records Check** Mr. Lyford moved, Dr. Davis seconded to approve a first reading of Policy #4160, Background Investigation and Criminal Records Check. The vote was unanimously in favor.

- C. Policy #5113 Attendances/Truancy** Ms. Coleman moved, Dr. Davis seconded to approve a first reading of Policy #5113, Attendance/Truancy. The vote was unanimously in favor.

Dr. Davis noted that the statement, *"A half-day absence is defined as a student missing more two hours...."* Should read, *"more **than** two hours."*

- D. Policy #5118 Admission of Tuition and Non-Resident Students** Mr. Lyford moved, Dr. Davis seconded to approve a first reading of Policy#5118, Admission of Tuition and Non-Resident Students. The vote was unanimously in favor.

POLICIES – First Reading-Cont'd

- E. Policy #5142 Behavior Management And Intervention** Dr. Davis moved, Mr. Lyford seconded to approve a first reading of Policy #5142, Behavior Management and Intervention. The vote was unanimously in favor.

Dr. Davis noted that the Policy was listed as a "second reading" in error and should be changed to "first reading."

- F. Policy #5145 Child Abuse** Mr. Lyford moved, Dr. Davis seconded to approve a first reading of Policy #5145, Child Abuse. The vote was unanimously approved.

UNFINISHED BUSINESS

- A. Withdrawal Study Committee** Mrs. Moriarty informed the Board that she had received notification from four community members interested in sitting on the committee; she went on to further state that their requests had been forwarded to Clerk Patsy Tucker. The October 4th Ashland School Board meeting will begin with a non-meeting from 6:00-6:30, with Attorney Eggert, who will help prepare the Board. The final two members of the committee will be chosen at this meeting.

PRIVILEGE OF THE FLOOR #2 Mrs. Helen May expressed concerns regarding funds used to purchase, in her opinion, unnecessary classroom items.

Ms. Cara O’Leary shared positive feedback on the new furnishings and the impact on student engagement.

ANNOUNCEMENTS

A. Ashland School Board Regular Meeting
Tuesday, October 4, 2016, 6:30 p.m.
Policy Review Committee Meeting, 5:30-6:00 p.m.
Non-Meeting with Atty. Eggert, 6:00-6:30
Heffernan Media Center, Ashland Elementary School

NON-PUBLIC SESSION Not necessary.

ADJOURNMENT There being no further business to come before the Board, at 7:45 p.m., Mr. Lyford moved, Dr. Davis seconded, to adjourn the meeting. The vote was unanimously in favor.

Respectfully Submitted,

Maribeth Ryan
Recording Secretary