Ashland School Board Regular Meeting  
Heffernan Media Center, Ashland Elementary School  
April 3, 2018  

MINUTES

Members Present: Mr. Glenn Dion, Chair; Ms. Renee Liebert; Ms. Deborah Boyer;  
Mr. Stephen Heath; Ms. Sandra Coleman (arr. 6:33 p.m.)

Members Absent: None

Administrators Present: Mrs. Mary Moriarty, Superintendent; Mrs. Trish Temperino,  
Assistant Superintendent; Dr. Shannon Bartlett, Ashland  
Elementary School Principal

Others Present: Mr. David Ruell; Ms. Kelly Avery; Ms. Ellen Young; Mr. Morse;  
Ms. Chamberlain; Ms. O’Brien; Video Recorder

CALL TO ORDER
Superintendent Moriarty called the meeting to order at 6:30 p.m. Members and guest participated  
in the pledge of allegiance.

REORGANIZATION OF THE SCHOOL BOARD
A. Chairman
Mrs. Moriarty entertained nominations for Chairman of the School Board.

Ms. Boyer moved, seconded by Mr. Heath, to nominate Mr. Dion as Chair of the School Board.  
There being no further nominations, Mr. Dion was elected Chair by a unanimous vote in favor.

Mrs. Moriarty turned the meeting over to Mr. Dion.

B. Vice-Chairman
Mr. Dion entertained nominations for Vice-Chair of the School Board.

Mr. Dion moved, seconded by Ms. Boyer, to nominate Ms. Liebert as Vice-Chairman of the  
School Board. There being no further nominations, Ms. Liebert was elected as Vice-Chair by a  
unanimous vote in favor.

C. Secretary
Mr. Dion entertained nominations for School Board Secretary.

Mr. Dion moved, seconded by Ms. Liebert, to nominate Ms. Boyer as Secretary of the School  
Board. There being no further nominations, Ms. Boyer was elected as Secretary by a unimous  
vote in favor.

D. Committee Assignments:
The following Committee assignments were approved by consensus of the Board:

• Policy Review Committee- Ms. Boyer and Mr. Heath
• Budget Committee - Ms. Coleman; Ms. Boyer, Alternate
• NHSBA Delegate – Mr. Heath
• Wellness Committee – Ms. Coleman
• Building Committee – Mr. Dion
• Safety Committee – Mr. Heath
MINUTES

A. Regular Meeting, March 6, 2018.

Ms. Boyer moved, second by Ms. Liebert, to approve the minutes of the Regular Meeting of March 6, 2018; noting that Ms. Coleman was absent with notice. The motion to approve minutes as amended carried with Ms. Coleman abstaining.

PRIVILEGE OF THE FLOOR #1  None

COMMUNICATIONS  None

ADMINISTRATIVE REPORTS

A. Principals Report

Dr. Bartlett reported that seven students have left since the March 20th enrollment report; enrollment is 147 students at this time.

Dr. Bartlett highlighted some of the great things upcoming and events that have recently occurred at Ashland Elementary School. A group of parents and students (50 all total) went to see the Globetrotters, they were given the opportunity to go onto the court for photos with the team; AES hosted Holderness Central School today for the Recycled Percussion performance at school this morning – it was a great and positive experience. Three students were recognized for various reasons at the end of the Recycled Percussion assembly; they got to meet and spend time with members of the group.

The Ashland Teachers Association Penny Sale is this weekend on Saturday from 5-8 p.m.; Ms. Avery's class is doing the American Revolution Walk of Fame on the 11th – this is an awesome event for the students and visitors. Community Service Day brought New Hampton students to school to work in classrooms, the interaction provides a great experience for all participants; the National Junior Honor Society Induction is scheduled for April 12 at 6 p.m.; the 8th Grade will be holding a car wash at the fire station; ongoing visits from the Squam Lake Science Center brings amazing learning opportunities; and Learning Summaries will be going home the week of May 4th.

Staff of the Month: Katie Chamberlain, Lynne O'Brien and Zack Morse were acknowledged and thanked for their tireless work and commitment to make things happen for the kids.

Hiring Committees have been established and are currently reviewing applications as they are received to begin the interview process for open positions.

B. Financial Report

Mrs. Temperino provided a handout with updated Health Trust rates; the Guaranteed Maximum came in at -2.9%. The estimated savings based on current participation is $5,007. General funds have been expended or encumbered an additional $28,419 since the last report; the largest change was in Special Education tuition. There was an increase in Revenue of $2,493 from Medicaid reimbursement.

C. Facilities Update

Mrs. Temperino provided an update from a March 22nd Facilities meeting: specifications are being developed for roof work this summer; there was a detailed discussion regarding updating the camera system as well as safety and security film for windows. The next meeting is scheduled for the end of May.
D. **Food Service RFP**
Mrs. Temperino reported that the District is required to go out for proposals every five years. The draft proposal was submitted to the Department of Education (DOE) for feedback and approval. The DOE mandates the format of the proposals and provides a listing of vendors who provide services throughout New England. Once the proposal has been approved and sent out, a pre-conference meeting will be scheduled with interested vendors.

E. **Hiring Update**
Mrs. Moriarty provided the Board with a handout summarizing the application pool for open positions. At this time 20 applications have been processed for various positions. Discussion ensued regarding the School Nurse opening and the possible option to contract with Speare Memorial Hospital for nursing services. Dr. Bartlett and the Hiring Committee will review all applications to see if there is a worthy candidate to fill the School Nurse position.

F. **Voting Results - Warrant Articles**
Mrs. Moriarty reported that all Warrant Articles passed. The District is grateful and thankful to the community for supporting the school and the teachers for the work they do.

G. **Memorandum of Understanding with SAU #48**
Mrs. Moriarty indicated that the MOU was successfully divided into two separate MOUs; with SAU #48 and Pemi-Baker School District. The Boards are scheduled to meet in May to move the MOUs forward. There has been not report to-date of any substantial changes. This item will remain on future meeting agendas until finalized.

**BUSINESS OF THE BOARD**

A. **Ashland School Board Meeting Schedule for 2018-2019**
A July meeting was added to the schedule as recommended by the Board. If the meeting is not necessary it will be cancelled.

Ms. Liebert moved, second by Ms. Boyer, to approve the 2018-2019 School Board Meeting Schedule as presented. The motion carried unanimously.

B. **Teacher/Staff Appreciation Week - May 7, 2018**
Discussion ensued regarding the School Board wanting to do something for faculty and staff during the week of Teacher/Staff Appreciation week. A consensus was reached that on May 11th a catered lunch for all faculty/staff would be provided by the Common Man.

**BUSINESS OF THE SUPERINTENDENT**

A. **2018-2019 School Year Calendar - Draft**
Mrs. Moriarty noted that the four Early Release Days will be scheduled in June, and added to the calendar before the end of this school year. Dr. Bartlett will work with the staff to establish the dates.

Ms. Boyer moved, seconded by Mr. Heath, to approve the 2018-2019 School Year Calendar as presented. The motion carried unanimously.

B. **Tentative End of Year Calendar/Schedule**
Mrs. Moriarty reviewed the proposed year end schedule for students and staff. The last day for students would be an early release day on June 15th; the last day for teachers is scheduled for June 20th. Dr. Bartlett noted that Graduation would be held on June 15th.
Ms. Boyer moved, seconded by Ms. Liebert, to approve the 2017-2018 end of year calendar/schedule as presented. The motion carried unanimously.

C. Tuition Rates 2017-2018
Mrs. Temperino explained the formula used to reach the tuition amount as presented in the amount of $17,402.70.

Ms. Coleman moved, seconded by Mr. Heath, to approve the 2017-2018 tuition rates as presented. The motion carried unanimously.

D. General Operating Expenses
Mr. Heath moved, second by Ms. Boyer, that the Board approve the payment of bills, as presented in manifest #2013. The motion carried unanimously.

POLICIES - Third and Final Reading

A. Motion to approve third and final reading of the following policies:
   - Policy #1161, Non Discrimination Policy Statement
   - Policy #5145, Reporting of Suspected Child Abuse or Neglect
   - Policy #5149.2, Hazing
   - Policy #5152, Wellness Policy
   - Policy #6162, Animals in the School
   - Policy #6182, Character and Citizenship Education

Ms. Liebert moved, second by Ms. Boyer, that the Board approve third and final reading of the policies as presented.

Mr. Heath brought forward questions and typographical amendments regarding several policies.

The motion on the floor and the second were withdrawn.

Ms. Boyer moved, seconded by Ms. Coleman, that the Board approve third and final reading of Policy # 1161, #5145, #5152, #6162, and #6182 as corrected. The motion carried unanimously.

Ms. Coleman moved, seconded by Ms. Liebert, to send Policy #5149.2 Hazing back to the Policy Review Committee. The motion carried unanimously.

POLICIES - Second Reading

A. Policy #9368, Meeting Conduct
Ms. Liebert moved, second by Ms. Boyer, the Board approve second reading of Policy #9368 as amended. The motion carried unanimously.

POLICIES - First Reading

A. Policy #4146, Family and Medical Leave Action
Ms. Liebert moved, second by Ms. Boyer, the Board approve first reading of Policy #4146 as amended. The motion failed by a vote of 0-5. This policy will return to the Policy Review Committee.

B. Policy #5133, Dress Code
Ms. Boyer moved, second by Ms. Liebert, that the Board approve first reading of Policy #5133 as amended with recommended changes from the Board. The motion carried unanimously.
C. Policy #6140.1, Objections to Course Material  
Ms. Coleman moved, seconded by Ms. Boyer, the Board approve first reading of Policy #6140.1 as amended. The motion carried unanimously.

D. Policy #6181, Distance Education/Online Education/E-Learning  
Ms. Boyer moved, second by Ms. Liebert, the Board approve first reading of Policy #6181 as amended with recommended changes from the Board. The motion carried unanimously.

E. Policy #6183, Health Education and Exemption from Instruction  
Ms. Boyer moved, second by Ms. Coleman, the Board approve first reading of Policy #6183 with recommended changes from the Board. The motion carried unanimously.

F. Policy #6183.1, Health and Sex Education Exemption: Opt-Out Form  
Ms. Boyer moved, second by Ms. Liebert, the Board approve first reading of Policy #6183.1 as presented. The motion carried unanimously.

G. Policy #6184, Non-Educational Surveys and Questionnaires  
Ms. Boyer moved, second by Ms. Liebert, the Board approve first reading of Policy #6184 as presented. The motion carried unanimously.

POLICY – Rescind

A. Policy #5129, Independent Evaluations for Students with Disabilities  
Mr. Heath moved, second by Ms. Liebert, the Board approve rescinding Policy #5129; this policy was merged with Policy #6171. The motion to rescind carried unanimously.

PRIVILEGE OF THE FLOOR #2  
None

ANNOUNCEMENTS

A. Thursday, April 5, 2018  
Director of Student Services Candidates Meet & Greet  
@ Ashland Elementary School – Room 119 & Conference Room 3:00 – 4:15 p.m.

B. Tuesday, April 10, 2018  
SAU #2 Special Board Meeting  
@ Inter-Lakes High School – Library/Media Center 5:30 p.m.

C. Tuesday, May 1, 2018  
Ashland School Board @ Ashland Elementary School – Media Center  
• Policy Review Committee – 5:30 p.m.  
• School Board Meeting – 6:30 p.m.

D. Tuesday, May 15, 2018  
SAU #2 Board Meeting  
@ Ashland Elementary School – Cafeteria 6:00 p.m.

NON-PUBLIC

Mr. Heath moved, second by Ms. Liebert, to enter Non-Public Session at 7:23 p.m. in accordance with RSA 91-A:3 II (a)(c). By roll call of the Board Secretary the motion to enter Non-Public Session was unanimous.
PUBLIC SESSION
Ms. Liebert moved, second by Ms. Boyer, to enter Public Session at 7:41 p.m. The motion carried unanimously.

Nomination of Professional Teaching Staff
Ms. Coleman moved, seconded by Ms. Liebert, the Board approve the Professional Teaching Staff as nominated by the Superintendent. The motion carried unanimously.

Nomination of Administrative Staff
Ms. Boyer moved, seconded by Ms. Coleman, the Board approve the Administrative Staff as nominated by the Superintendent. The motion carried unanimously.

Health Insurance Plans for Non-Certified Personnel
Ms. Coleman moved, seconded by Ms. Boyer, the Board approve the Health Insurance Plans and Premium Cost Sharing for Non-Certified Staff effective July 1, 2018 as presented. The motion carried unanimously.

ADJOURNMENT
Ms. Liebert moved, second by Ms. Boyer, to adjourn at 7:55 p.m. The motion to adjourn carried unanimously.

Respectfully Submitted,

Marilyn G. Martell
Recording Secretary
Principal Report
April 2018

I. Calendar Review
   • SLSC Visit to Team Integrity from 9:15-10:30am (4/4)
   • Director of Student Services Meet & Greet from 3-4:15pm (4/5)
   • CLiF Book Give-Away in Media Center (4/6)
   • Ashland Penny Sale from 5-8pm (4/7)
   • American Revolution Walk of Fame w/Team Respect (4/11)
   • NHS Community Service Day @ AES (4/12)
   • NJHS Induction Ceremony @ 6pm (4/12)
   • SAU Dance at PES from 6:30-9:30pm (4/13)
   • Grade 8 Car Wash at Fire Station @ 10am (4/14)
   • A-Team Mtg @ 7:15am (4/17)
   • SLSC Visit to Team Loyalty from 9:15-10:30am (4/17)
   • SAC Mtg @ 9am (4/18)
   • End of Term 5 (4/20) // Term 6 begins (4/30)
   • Spring Vacation Week (4/23-4/27)
   • Policy Committee Mtg @ 5:30pm & School Board @ 6:30pm (5/1)
   • AES Staff Mtg @ 2:45pm (5/3)
   • Term 5 Learning Summaries go home (5/4)
   • Teacher Appreciation Week (5/7-5/11)

II. Updates and Reminders:
   ✓ Recycled Percussion performance & Globetrotters event
   ✓ Staff of the Month: Katie Chamberlain, Lynne O’Brien & Zack Morse
   ✓ Reunification Plan in process
   ✓ Gr 1 & 2 Search Committee Process (18 applicants)
   ✓ Middle Math Search Committee Process (8 applicants)-4 ints set up
   ✓ Theme Team working on “Escape Room” for each level (week of 4/16)
   ✓ NHSAS planned for weeks of May 14th (Middle) & 21st (Intermediate)
   ✓ TIDE System modules and interim assessments/Test Taking Strategies

III. Other: