

Authorized Signatures

Checks drawn on the general fund or any special fund (with the exception of activity funds) will require the signature of the School District Treasurer, who is authorized to sign only after the approval of manifests by the School Board; or upon orders of two or more members of the school board empowered by the school board as a whole to authorize payments. Checks drawn on an activity fund will require the signature of the Principal.

Checks used by the District shall be pre-numbered.

Legal Reference:

RSA 197:23-a, District Officers: Treasurer's Duties

Approved: 10/07/14