

**Reconsideration of Learning Material/Curriculum Content**

Parents, teachers or students may appeal for reconsideration of learning materials (to include books, visual aids, etc.) and curriculum content.

The process of appeal shall be as described in Policy #1312, "to the level of the school organization which would ordinarily be responsive." Response to the appeal shall be made within ten (10) school days with exception to step 4 below.

If either party involved in the reconsideration wishes to appeal the decision, the next step in the review process listed should be followed.

## Review Procedure

1. Complaint should be discussed with a staff member to determine whether or not to continue to use the material.
2. Complaint should be delivered in writing to the principal. Upon receipt of the written complaint, the principal will discuss the request at the appropriate level. At that time, the principal shall render a decision regarding the request.
3. The associated documentation should be forwarded to the Superintendent. The Superintendent will review and determine either to uphold the decision or reverse the decision.
4. Board will determine either to uphold the decision or reverse the decision. The appeal shall be placed on the agenda of the next available School Board Meeting.

Adopted: 06/01/76  
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Reviewed: 08/92  
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